



## REQUEST

Information on all payments to external suppliers for purchases of goods and services between 2022-01-01 and 2022-12-31.

Ideally in Microsoft Excel format, which contains as much of the following information for each payment as possible.

- Supplier name
- Amount paid, excluding VAT
- Payment date (or some other relevant transaction date)
- A unique invoice-id or a transaction-id number for each payment.
- Some description of the nature of the expense

## OUR RESPONSE TO THE INFORMATION REQUEST UNDER THE 2002 ACT

We confirm that we do hold this information. The information that we hold in relation to your request is included in the attached Excel spreadsheet however, we are not able to provide figures exclusive of VAT so all figures in our list are inclusive of VAT where applicable.

Scottish Legal Aid Board - Freedom of Information disclosures